

Registration Time for 2023 – 2024 School Year!

Dear Potential St. Stephen's Families:

It's hard to believe that we are already preparing for next school year! Each new year brings new faces, new experiences, and a TON of fun! We're thrilled you are considering joining our St. Stephen's Preschool family 😊

When I started preparing registration documents a few weeks ago, I was hit with an unwanted reality; in order to keep providing the level of care we're used to, we're going to have to raise tuition a bit. In the current situation where the cost of everything has risen, raising tuition is the last thing I want to do. I don't want anyone to ever have to make the decision to skip preschool, in order to afford the gas, food, or housing their family needs. However, I also realized that we're no help to anyone if we have to shut our doors because we can't pay our basic expenses!

I want to assure you I put a great deal of thought and research into the pricing of each of our programs. I tried very hard to make sure our prices are in line with those of our neighboring preschool programs, while making sure we could maintain the high standards we have set for our program. I truly believe our program is special! We offer a few things that are rare to find in other preschool programs:

- 1) **We offer a 4-hour half-day program** – Most local programs are based on a 3-hour day. At face value, our tuition prices may look higher than some of our neighbors. However, if you take our 4-hour school day into account, we're actually one of the more affordable local programs when comparing our hourly rates!
- 2) **We offer a full-day program with instructional learning** – Most local programs do not offer a full-day option, and some of the ones that do transition to an “all play” model after lunch. We offer a full instructional day for our preschoolers that choose the full-day program.
- 3) **We have a full-week “Specials” rotation** – Our preschoolers have the opportunity to attend a “Special” class each day of the week. In addition to exposing them to a variety of different experiences, they are introduced to and able to learn from many different teachers.
 - a. **Monday** – Music and Movement with Ms. Karen Frazier – Ms. Karen is an outside instructor that brings her drumsticks, and we all move, dance and bang our sticks to current music. Inspired by “Pound” exercise classes, our preschoolers learn the importance of staying active, while practicing rhythm and steady beat, skills that are crucial to later success as readers!
 - b. **Tuesday** – Super Hero Training – Ms. Kristina leads Super Hero Training, where we learn about different character traits that can make us Super Heroes! Honesty, bravery and kindness are just a few of the topics we discuss during Super Hero Training.
 - c. **Wednesday** – Chapel – Pastor Pete from St. Stephen's Episcopal Church joins us weekly to lead Chapel. Following the same character traits we're learning in Super Hero Training,

Pastor Pete shares stories of how Jesus displayed each trait, discusses how we can practice the traits in daily life, and teaches us how to pray when we need a little help from God.

- d. **Thursday** – Musikgarten with Ms. Rebekah Keathley of Signature Music – Ms. Rebekah is an outside instructor that joins us to share her love of music! Using classic folk songs, scarves and a variety of instruments, Ms. Rebekah help us practice our gross motor skills, fine motor skills, and rhythm all while singing, dancing and having lots of fun!
- e. **Friday** – Feelings Friday – A variety of St. Stephen’s teachers share responsibility for Feelings Friday. Using the “A Little Spot” series by Diane Alber, our preschoolers practice social-emotional skills. Each week we learn about a different feeling or emotion, how to spot it when it happens to us, and how to handle it.

Registration will be open to the public beginning February 21st. Please rank the classes you would consider, in order of preference. We will do our best to accommodate everyone’s first choice. As you may know, availability depends on enrollment. If, for some reason, your first choice is unavailable, I will reach out to you with your other options. As always, please feel free to contact me with any questions or concerns.

Thank you for joining our St. Stephen’s Preschool Family!

Warm regards,

Kristina Glick
Director



St. Stephen's Episcopal Preschool
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Date of Application: _____

School Year: _____

Child's Name: _____

Child's Age as of 10/1/2023: _____

FOR OFFICE USE ONLY
Classroom: _____
Date Received: _____
Fee Paid: _____
Check No: _____

Application: This application must be completed, signed, and returned to the office with a \$125 per child or \$200 per family non-refundable/non-transferable enrollment/curriculum fee. Please review the available classes and rank the options you would consider with a number 1, 2, 3, etc. in order of preference. This submission of an application does not guarantee your choice of classes. We will do our best to accommodate your request; however, enrollment is first come/first served.

Half-Day Preschool Program – Our half-day preschool program operates from mid-August through May. The program is operated daily from 8:30 a.m. to 12:30 p.m. and is available for all age groups.

Full-Day Preschool Program – Our full-day preschool program operates from mid-August through May. The program is operated daily from 8:30 a.m. to 3:30 p.m. and is open to three and four year-olds.

Two Year-Old Options (Must be 2 by 10/1/2023):

_____ 2 Days/Week, Half Day	Tues/Thurs; 8:30-12:30	\$240 per month
_____ 3 Days/Week, Half Day	Mon/Weds/Fri; 8:30-12:30	\$310 per month
_____ 5 Days/Week, Half Day	M/T/W/Th/F; 8:30-12:30	\$430 per month

Three Year-Old and Four Year-Old Options (Will be placed based on their age as of 10/1/2023):

_____ 2 Days/Week, Half Day	Tues/Thurs; 8:30-12:30	\$240 per month
_____ 3 Days/Week, Half Day	Mon/Weds/Fri; 8:30-12:30	\$310 per month
_____ 3 Days/Week, Half Day	Tues/Weds/Thurs; 8:30-12:30	\$310 per month
_____ 5 Days/Week, Half Day	M/T/W/Th/F; 8:30-12:30	\$430 per month
_____ 2 Days/Week, Full Day	Tues/Thurs; 8:30-3:30	\$360 per month
_____ 3 Days/Week, Full Day	Mon/Weds/Fri; 8:30-3:30	\$460 per month
_____ 3 Days/Week, Full Day	Tues/Weds/Thurs; 8:30-3:30	\$460 per month
_____ 5 Days/Week, Full Day	M/T/W/Th/F; 8:30-3:30	\$630 per month

Student Information

Full Name: _____ Date of Birth: _____
Preferred Name: _____ Gender: _____
Home Address: _____

Home Phone: _____

Family Information

1st Parent's Name: _____
Email: _____
Home Address: Same as child

Home Phone: _____ Cell Phone: _____
Employer: _____ Work Phone: _____

2nd Parent's Name: _____
Email: _____
Home Address: Same as child

Home Phone: _____ Cell Phone: _____
Employer: _____ Work Phone: _____

Child lives with: _____ Both Parents _____ Mother _____ Father Other: _____
If divorced, who has legal custody? _____

Terms of Enrollment

I/We wish to enroll the above-named child at St. Stephen's Episcopal Church Preschool for the full term of nine months and one-half month, beginning in the middle of August and ending at the end of May. Children will be placed in the class that coordinates with their age as of October 1, 2023. For example, children turning 3 years old by or on October 1, 2023, will be placed in a 3-year-old class.

I/We agree to pay annual tuition for the chosen program for the full term of nine months with a pro-rated month in August. If for any reason the child needs to be withdrawn from the school during the school year, thirty days' advance notice shall be given to the school in writing. Should the applicant desire to make the withdrawal without thirty days' advance written notice, the applicant agrees to pay a sum equal to one month's tuition. Tuition cannot be refunded for any reason. The applicant agrees to pay the tuition in 9 equal installments plus one pro-rated month. Tuition is due on the 1st day of each month. There is a late fee of \$10.00 for payments received after the 5th of the month.

I/We agree to pay a non-refundable/non-transferable registration fee and curriculum fee of \$125.00 per child or \$200.00 per family to the school, and the school agrees to reserve one place in the chosen program for your child for the school year 2023-2024.

Parent/Guardian Signature _____

Date _____

St. Stephen's Episcopal Preschool admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, national origin in administration of its educational policies, admissions policies, and other school administered programs.